

Government of the People's Republic of Bangladesh
Ministry of Science & Technology
Bangladesh Secretariat, Dhaka.
Fax: +8802 9576538, web: www.most.gov.bd

No 39.001.031.00.00.079.2011-261

Dated: 19 April, 2017

Office Order

Mr. Md. Abdul Matin (7520), Joint Secretary Ministry of Science & Technology, Dhaka has been granted earned leave (ex-Bangladesh) for travelling to India for 6 days starting from 25-4-2017 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - b) All related expenses of the travel will be borne by Mr. Md. Abdul Matin;
 - c) Mr. Md. Abdul Matin's wife Suratan Nahar and daughter Najifa Tasnim will accompany him during the travel.
 - d) He will return Bangladesh in due time.
2. This Leave will be Considered instead of his earlier earned Leave granted by the Ministry of Public Administration, vide Letter No. 05.00.0000.131.00.142.16-1353, Dated: 27-10-2016
 3. The order is issued with the approval of the competent authority.

Signed

Kazi Nazrul Islam
Deputy Secretary
Phone:9540176
e-mail: Section01@most.gov.bd.

No 39.001.031.00.00.079.2011-

Dated: 19 April, 2017

Copy for kind information & necessary action (not as per seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Prime Ministry, Prime Minister's Office, Dhaka
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. Secretary, Ministry of Foreign Affairs, Dhaka ((Atten: Director (Consular), with request to issue note verbal))
4. H.E. High Commissioner, High Commission of India, Dhaka/H.E High Commissioner, Bangladesh High Commission, New Delhi India
5. Director General, Department of Immigration and passport, Agargaon, Dhaka
6. Mr. Md. Abdul Matin (7520), joint Secretary, Ministry of Science & Technology, Dhaka
7. P.S to Hon'ble Minister, Ministry of Science & Technology, Dhaka
8. P.S to Secretary, Ministry of Science & Technology, Dhaka
9. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka
10. Director, Hazrat Shahjalal International Airport, Dhaka
11. Chief Accounts Officer, Ministry of Science & Technology, CGA Bhaban, Segunbagicha, Dhaka
12. Immigration Officer, Land Port, Benapole, Jessore
13. Accounts Officer, Ministry of Science & Technology, Dhaka
14. Programmer, Ministry of Science & Technology, Dhaka
15. Office copy/Master file

Kazi
19.04.17

Kazi Nazrul Islam
Deputy Secretary